

FEE ADJUSTMENT SUMMARY

DEPARTMENT: Land Use Services Department - Current Planning Division (AAA CUR)
 PREPARED BY: Ruth M. Rice
 PHONE # 387-4148

LAND USE SERVICES

					IMPACT IF NOT APPROVED
FEE DESCRIPTION	CURRENT FEE	PROPOSED FEE	CHANGE IN FEE	JUSTIFICATION OF CHANGE	
16.0215A (b) (4) (A) Certificate of Compliance: Certificate of land use compliance.	\$1,400.00	Actual Cost	N/A	Land Use Services Department fees have not been reviewed in 8-10 years. Based on a complete analysis of increased Salary & Benefits, Service & Supply costs and the time required to perform these functions, staff has determined that is necessary to change the current fee as indicated in order to accurately charge for services and ensure that there will be no impact on Local Cost requirements.	There is no fiscal impact if this request is not approved.
16.0215A (b) (4) (B) Certificate of Compliance: Certificate of land use compliance. Initial Deposit	\$0.00	\$500.00	\$500.00	Land Use Services Department fees have not been reviewed in 8-10 years. Based on a complete analysis of increased Salary & Benefits, Service & Supply costs and the time required to perform these functions, staff has determined that is necessary to change the current fee as indicated in order to accurately charge for services and ensure that there will be no impact on Local Cost requirements.	Local cost support may be required in order to maintain current service levels
16.0215A (j) (2) Conditional Use Permit: Preliminary determination/conditions (for conditional use permits/department reviews)	\$790.00	\$1,240.00	\$450.00	Land Use Services Department fees have not been reviewed in 8-10 years. Based on a complete analysis of increased Salary & Benefits, Service & Supply costs and the time required to perform these functions, staff has determined that is necessary to change the current fee as indicated in order to accurately charge for services and ensure that there will be no impact on Local Cost requirements.	Local cost support may be required in order to maintain current service levels
16.0215A (j) (6) Conditional Use Permit: Specific Plan Site Development Review	Kaiser Center Specific Plan Site Development Review - same as subsection (3), (4) and (5) above	Specific Plan Site Development Review - same as subsection (3), (4) and (5) above	N/A	Deleted "Kaiser Center" from the Title, only for language clarification, this fee is for all Specific Plan Site Development Review.	The department is utilizing this fee for all requests. Without clarification we are open to someone refusing to pay and there is no other fee item that can be used.

6-8-12a

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				IMPACT IF NOT APPROVED
FEE DESCRIPTION	CURRENT FEE	PROPOSED FEE	CHANGE IN FEE	JUSTIFICATION OF CHANGE
16.0215A (j) (5) Departmental Review - No preliminary determination filed	\$3,150.00	\$3,845.00	\$695.00	Land Use Services Department fees have not been reviewed in 8-10 years. Based on a complete analysis of increased Salary & Benefits, Service & Supply costs and the time required to perform these functions, staff has determined that is necessary to change the current fee as indicated in order to accurately charge for services and ensure that there will be no impact on Local Cost requirements.
16.0215A (k) (2) Minor subdivision / tentative parcel map (4 or less parcels)	\$1,512.00	\$3,465.00	\$1,953.00	Land Use Services Department reduced this fee in FY 2001/02 but requirements to reduce Local Cost support in FY 2003/04 and a review of all Land Use Services fees supports the recommendation that the fee be increased to the previous level.
16.0215A (l) (3) Other: Landscape plans	\$250.00	\$310.00	\$60.00	Land Use Services Department fees have not been reviewed in 8-10 years. Based on a complete analysis of increased Salary & Benefits, Service & Supply costs and the time required to perform these functions, staff has determined that is necessary to change the current fee as indicated in order to accurately charge for services and ensure that there will be no impact on Local Cost requirements.
16.0215A (l) (4) (C) Other: Licensing reviews - ABC letter of convenience or necessity	\$375.00	\$800.00	\$425.00	Land Use Services Department fees have not been reviewed in 8-10 years. Based on a complete analysis of increased Salary & Benefits, Service & Supply costs and the time required to perform these functions, staff has determined that is necessary to change the current fee as indicated in order to accurately charge for services and ensure that there will be no impact on Local Cost requirements.

6-8-12b

FEE ADJUSTMENT SUMMARY

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LAND USE SERVICES

					IMPACT IF NOT APPROVED
FEE DESCRIPTION	CURRENT FEE	PROPOSED FEE	CHANGE IN FEE	JUSTIFICATION OF CHANGE	
16.0215A (I) (3) Other: Major variance	\$2,775.00	\$2,400.00	(\$375.00)	Land Use Services Department fees have not been reviewed in 8-10 years. Based on a complete analysis of increased Salary & Benefits, Service & Supply costs and the time required to perform these functions, staff has determined that is necessary to change the current fee as indicated in order to accurately charge for services and ensure that there will be no impact on Local Cost requirements.	There is no fiscal impact if this request is not approved.
16.0215A (I) (10) Other: Condition compliance check for average cost applications	\$370.00	\$525.00	\$155.00	Land Use Services Department fees have not been reviewed in 8-10 years. Based on a complete analysis of increased Salary & Benefits, Service & Supply costs and the time required to perform these functions, staff has determined that is necessary to change the current fee as indicated in order to accurately charge for services and ensure that there will be no impact on Local Cost requirements.	Local cost support may be required in order to maintain current service levels
16.0215A (I) (12) (A) (I) Temporary special event application review & processing - Minor event (anticipated attendance of 500-5,000 persons per day)	Minor event (anticipated attendance of 500 to 5,000 persons per day, or a community celebration regardless of anticipated attendance over 500 persons per day) - Actual Cost	Minor event (anticipated attendance of 500 to 5,000 persons per day) - Actual Cost	N/A	This change is a language change only, removing any reference to a Local Community / Non profit organization sponsored event. The department is requesting a new fee for those specific instances. If this fee item is approved, approval of 16.0215A (I) (12) (A) (II), 16.0215A (I) (12) (C), 16.0215A (I) (12) (C) (I) and 16.0215A (I) (12) (C) (II) are also required.	Impact: The Department will be required to charge an increased rate to the Community Non Profit events.

6-8-12c

FEE ADJUSTMENT SUMMARY

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LAND USE SERVICES

				IMPACT IF NOT APPROVED	
FEE DESCRIPTION	CURRENT FEE	PROPOSED FEE	CHANGE IN FEE	JUSTIFICATION OF CHANGE	
16.0215A (I) (12) (A) (II) Temporary special event application review & processing - Minor event (anticipated attendance of 500-5,000 persons per day) - Initial deposit	Minor event (anticipated attendance of 500 to 5,000 persons per day, or a community celebration regardless of anticipated attendance over 500 persons per day) - Initial Deposit - \$375	Minor event (anticipated attendance of 500 to 5,000 persons per day) - Initial Deposit - \$375	N/A	This change is a language change only, removing any reference to a Local Community / Non profit organization sponsored event. The department is requesting a new fee for those specific instances. If this fee item is approved, approval of 16.0215A (I) (12) (A) (I), 16.0215A (I) (12) (C), 16.0215A (I) (12) (C) (I) and 16.0215A (I) (12) (C) (II)are also required.	Impact: The Department will be required to charge an increased rate to the Community Non Profit events.
16.0215A (I) (12) (C) Temporary special event application review & processing - Local Community celebration sponsored by a non profit organization (regardless of anticipated attendance)	\$0.00	\$500.00	N/A	Establishes a fee specific to Local Community / Non profit organization sponsored events. If this fee item is approved, approval of 16.0215A (I) (12) (A) (I), 16.0215A (I) (12) (A) (II), 16.0215A (I) (12) (C) (I) and 16.0215A (I) (12) (C) (II)are also required.	Impact: If proposed fee is not approved the department will be required to use fee item 16.0215A (I) (12) (A) (1) at Actual Cost which currently averages over \$900 per event.
16.0215A (I) (12) (C) (I) Renewal of a previously approved Local Community Sponsored yearly event - Minor Event	\$375.00	\$100.00	(\$275.00)	Reduces the existing renewal application fee for Local Community / Non profit organization sponsored events to accurately charge for services provided. If this fee item is approved, approval of 16.0215A (I) (12) (A) (I), 16.0215A (I) (12) (A) (II), 16.0215A (I) (12) (C) and 16.0215A (I) (12) (C) (II)are also	Impact: The Department will be required to charge an increased rate to the Community Non Profit events.
16.0215A (I) (12) (C) (II) Renewal of a previously approved Local Community Sponsored yearly event - Major Event	\$1,000.00	\$0.00	(\$1,000.00)	Eliminates the existing renewal application fee for Local Community / Non profit organization sponsored events - Major event. There is no distinction between major and minor events related to Local Community / Non profit organizations. If this fee item is approved, approval of 16.0215A (I) (12) (A) (I), 16.0215A (I) (12) (A) (II), 16.0215A (I) (12) (C) and 16.0215A (I) (12) (C) (I)are also required.	Impact: The Department will be required to charge an increased rate to the Community Non Profit events.

6-8-12d

FEE ADJUSTMENT SUMMARY

DEPARTMENT: Land Use Services Department - Current Planning Division (AAA CUR)

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PHONE # 387-4148

					IMPACT IF NOT APPROVED
FEE DESCRIPTION	CURRENT FEE	PROPOSED FEE	CHANGE IN FEE	JUSTIFICATION OF CHANGE	
16.0215A (n) (1) Land use review	\$815.00	\$1,450.00	\$635.00	Land Use Services Department fees have not been reviewed in 8-10 years. Based on a complete analysis of increased Salary & Benefits, Service & Supply costs and the time required to perform these functions, staff has determined that is necessary to change the current fee as indicated in order to accurately charge for services and ensure that there will be no impact on Local Cost requirements.	Local cost support may be required in order to maintain current service levels

LAND USE SERVICES

2003-04 REVISED/NEW FEE REQUESTS

DEPARTMENT: Land Use Services Department - Current Planning Division (AAA CUR)
 PREPARED BY: Ruth M. Rice
 PHONE #: 909-387-4148

PAGE A - FEE ADJUSTMENT CALCULATION

PAGE A _1 of _2

CURRENT SECTION/FEE DESCRIPTION (FOR EXAMPLE, 16.021(C)(1) ABATEMENT PROCESSING	FEES			UNITS INVOLVED			REVENUE GENERATED		
	(A) Current Fee in Budget	(B) Proposed/ New Fee	(C) Change in Fee (B)-(A)	(D) Current Units in Budget	(E) Proposed/ New Units	(F) Change in Units (E)-(D)	(G) Current Revenue in Budget	(H) Proposed/ New Fee Revenue	(I) Change in Fee Revenue (H)-(G)
16.0215A (b) (4) (A) Certificate of Compliance: Certificate of land use compliance.	\$1,400.00	Actual Cost	N/A	2	2	0	\$2,800.00	\$2,520.00	(\$280.00)
16.0215A (b) (4) (B) Certificate of Compliance: Certificate of land use compliance. Initial Deposit	\$0.00	\$500.00	\$500.00	0	2	2	\$0.00	\$1,000.00	\$1,000.00
16.0215A (j) (2) Conditional Use Permit: Preliminary determination/conditions (for conditional use permits/department reviews)	\$790.00	\$1,240.00	\$450.00	12	12	0	\$9,480.00	\$14,880.00	\$5,400.00
16.0215A (j) (6) Conditional Use Permit: Specific Plan Site Development Review	Kaiser Center Specific Plan Site Development Review - same as subsection (3), (4) and (5) above	Specific Plan Site Development Review - same as subsection (3), (4) and (5) above	N/A	0	N/A	N/A	\$0.00	N/A	N/A
16.0215A (j) (5) Departmental Review - No preliminary determination filed	\$3,150.00	\$3,845.00	\$695.00	0	4	4	\$0.00	\$15,380.00	\$15,380.00
16.0215A (k) (2) Minor subdivision / tentative parcel map (4 or less parcels)	\$1,512.00	\$3,465.00	\$1,953.00	40	40	0	\$60,480.00	\$138,600.00	\$78,120.00
16.0215A (l) (3) Other: Landscape plans	\$250.00	\$310.00	\$60.00	4	4	0	\$1,000.00	\$1,240.00	\$240.00
TOTAL THIS PAGE				58	64	6	\$73,760.00	\$173,620.00	\$99,860.00
GRAND TOTAL (All Page A's)				169	175	6	\$165,580.00	\$308,165.00	\$142,585.00

6-8-12f

PAGE A - FEE ADJUSTMENT CALCULATION

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PAGE A 2 of 2

CURRENT SECTION/FEE DESCRIPTION (FOR EXAMPLE, 16.021(C)(1) ABATEMENT PROCESSING	FEES			UNITS INVOLVED			REVENUE GENERATED		
	(A) Current Fee in budget	(B) Proposed/ New Fee	(C) Change In Fee (B)-(A)	(D) Current Units in Budget	(E) Proposed/ New Units	(F) Change in Units (E)-(D)	(G) Current Revenue in Budget	(H) Proposed/ New Fee Revenue	(I) Change In Fee Revenue (H)-(G)
16.0215A (I) (4) (C) Other: Licensing reviews - ABC letter of convenience or necessity	\$375.00	\$800.00	\$425.00	5	5	0	\$1,875.00	\$4,000.00	\$2,125.00
16.0215A (I) (3) Other: Major variance	\$2,775.00	\$2,400.00	(\$375.00)	8	8	0	\$22,200.00	\$19,200.00	(\$3,000.00)
16.0215A (I) (10) Other: Condition compliance check for average cost applications	\$370.00	\$525.00	\$155.00	18	18	0	\$6,660.00	\$9,450.00	\$2,790.00
16.0215A (I) (12) (A) (I) Temporary special event application review & processing - Minor event (anticipated attendance of 500-5,000 persons per day)	Actual Cost	Actual Cost	\$0.00	7	3	(4)	\$4,670.00	\$2,670.00	(\$2,000.00)
16.0215A (I) (12) (A) (II) Temporary special event application review & processing - Minor event (anticipated attendance of 500-5,000 persons per day) - Initial deposit	\$375.00	\$375.00	\$0.00	3	3	0	\$1,125.00	\$1,125.00	\$0.00
16.0215A (I) (12) (C) Temporary special event application review & processing - Local Community celebration sponsored by a non profit organization (regardless of anticipated attendance)	\$0.00	\$500.00	\$0.00	0	4	4	\$0.00	\$2,000.00	\$2,000.00
16.0215A (I) (12) (C) (I) Renewal of a previously approved Local Community Sponsored yearly event	\$375.00	\$100.00	(\$275.00)	4	4	0	\$1,500.00	\$400.00	(\$1,100.00)
16.0215A (I) (12) (C) (II) Renewal of a previously approved Local Community Sponsored yearly event	\$1,000.00	\$0.00	(\$1,000.00)	0	0	0	\$0.00	\$0.00	\$0.00
16.0215A (h) (1) Land use review	\$815.00	\$1,450.00	\$635.00	66	66	0	\$53,790.00	\$95,700.00	\$41,910.00
TOTAL THIS PAGE				111	111	0	\$91,820.00	\$134,545.00	\$42,725.00

6-8-12g

FEE ADJUSTMENT SUMMARY

DEPARTMENT: Land Use Services Department - Current Planning Division (AAA CUR)
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LAND USE SERVICES

FEE DESCRIPTION	CURRENT FEE	PROPOSED FEE	CHANGE IN FEE	JUSTIFICATION OF CHANGE	IMPACT IF NOT APPROVED
16.0228 (e) Pre-application Conference	\$920.00	\$1,200.00	\$280.00	Planning fees have not been changed in 8-10 years. The department has performed a complete analysis and has determined, based on increased Salary & Benefits, Service & Supply costs and the time it takes to perform this function, that this change is required.	Local cost support may be required to maintain the current service levels
16.0228 (g) (3) Extensions of approved average cost applications	\$210 - Extensions of approved applications	\$240 - Extensions of approved average cost applications	\$30.00	Planning fees have not been changed in 8-10 years. The department has performed a complete analysis and has determined, based on increased Salary & Benefits, Service & Supply costs and the time it takes to perform this function, that this change is required. This also reflects a clarification of language to distinguish between those applications filed as actual cost vs. average cost jobs. If this item is approved, approval of 16.0228 (g) (4) is also required.	Local cost support may be required to maintain the current service levels
16.0228 (g) (4) Extensions of approved actual cost applications	\$0.00	Actual Cost	N/A	This establishes a new fee item for extensions on actual cost applications. This will distinguish between extensions requested on those applications filed as actual cost vs. average cost jobs. If this item is approved, approval of 16.0228 (g) (3) is also required.	Local cost support may be required to maintain the current service levels

6-8-12h

2003-04 REVISED/NEW FEE REQUESTS

DEPARTMENT: Land Use Services Department - Current Planning Division (AAA CUR)
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PAGE A - FEE ADJUSTMENT CALCULATION

PAGE A _1 of _1

CURRENT SECTION/FEE DESCRIPTION (FOR EXAMPLE, 16.021(C)(1) ABATEMENT PROCESSING	FEES			UNITS INVOLVED			REVENUE GENERATED		
	(A) Current Fee In Budget	(B) Proposed/ New Fee	(C) Change In Fee (B)-(A)	(D) Current Units in Budget	(E) Proposed/ New Units	(F) Change in Units (E)-(D)	(G) Current Revenue in Budget	(H) Proposed/ New Fee Revenue	(I) Change In Fee Revenue (H)-(G)
16.0228 (e) Pre-application Conference	\$920.00	\$1,200.00	\$280.00	4	4	0	\$3,680.00	\$4,800.00	\$1,120.00
16.0228 (g) (3) Extensions of approved average cost applications	\$210.00	\$240.00	\$30.00	22	16	(6)	\$4,620.00	\$3,840.00	(\$780.00)
16.0228 (g) (4) Extensions of approved actual cost applications	\$0.00	Actual Cost	N/A	0	6	6	\$0.00	\$4,100.00	\$4,100.00
TOTAL THIS PAGE				26	26	0	\$8,300.00	\$12,740.00	\$4,440.00
GRAND TOTAL (All Page A's)				26	26	0	\$8,300.00	\$12,740.00	\$4,440.00

6-8-121